

**TOWN OF YARROW POINT
COUNCIL MEETING MINUTES
January 12, 2016
7:14 PM**

The following is a summary of the proceedings and is *not* a verbatim transcript.

CALL TO ORDER:

Mayor Dicker Cahill called the meeting to order at 7:14 PM.

SWEARING IN CEREMONY:

Clerk Warhol administered the Oath of Office for the following Offices:

Council Position No. 2	Carl Scandella
Council Position No. 4	Andrew Valaas
Council Position No. 5	Steve Bush

Each elected official received the certificate of elections after being sworn in.

PRESENT:

Mayor:	Dicker Cahill
Councilmembers:	Mary Elmore Bruce Jones Steve Bush Andy Valaas Carl Scandella
Staff:	Anastasiya Warhol – Town Clerk-Treasurer Kyle Kolling – Police Lieutenant Clyde Hill Police Stacia Schroeder – Town Engineer
Guests:	Sergeant Kim Chandler, Department of Fish and Wildlife Debbie Nordstrom, Yarrow Point Resident Barbara Young, Yarrow Point Resident John and Ronnie McGlenn – Yarrow Point Residents

APPEARANCES:

MINUTES:

MOTION: Councilmember Valaas moved to approve the regular minutes of December 08, 2015 as presented. Councilmember Jones seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

CONSENT CALENDAR:

MOTION: Councilmember Valaas moved to approve the Consent Calendar including the Payment of checks 3762 through 3803 as described in the Payment Approval Report dated 1/07/16 as shown totaling \$352,007.14. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion Carried.

The Council approved the following documents as part of the consent calendar:

- Town Planner Invoice; December
- Town Engineer Invoice; December
- Building Official Invoice; December
- Invoice 2 Jansen, Inc. – 92nd Avenue UGC Project

STAFF REPORTS:

Lieutenant Kyle Kolling explained that there is an ongoing phone scam regarding jury duty that residents need to be aware of. If you suspect you are being scammed, call the Police Department. Additionally, Mr. Kolling agreed to take a closer look at the traffic near the Kiss-N-Ride in response to a resident request.

Town Engineer Stacia Schroeder highlighted the progress on the 92nd UGC project. The contractor has finished the stormwater installation and will begin the joint utility trench work next week. Puget Sound Energy is scheduled to start pulling the wires on February 1st and this process will parallel the utility trenching work. Now that Phase I is nearing completion, the Town has requested a cost estimate for Phase II of the project. In the meantime, the project is moving forward at a reasonable pace with few disruptions or complaints.

The Council unanimously voted to add “Election of Mayor Pro-Tem” as the first Regular Business item.

REGULAR BUSINESS:

AB 16-00 Election of Mayor Pro-Tem

Clerk Warhol solicited the Council for nominations. Councilmember Valaas nominated Carl Scandella for re-election. Having no other nominations, the Council unanimously voted to elect Carl Scandella to serve as Mayor Pro Tempore for the duration of six months.

AB 16-01 "Coyotes in the Northwest" Sergeant Kim Chandler, Department of Fish and Wildlife, for discussion

Sgt. Kim Chandler addressed the Council and the audience. He explained that coyotes are very common in our cities. There isn't a municipality that doesn't have Coyotes. There are no boundaries for urban vs. rural coyotes. Sightings are very common and incidents of pet depredation are unfortunately also common. These incidents are deeply unnerving and traumatic for residents. Coyotes do not pose a threat to humans but they are extremely intelligent, therefore, residents must exercise caution as they continue to live with wildlife.

Due to measures passed by Washington citizens, body-gripping traps have been outlawed. Live-traps can still be used though coyotes are too smart to be trapped that way. Due to restrictions on firing firearms in residential areas, hunting or shooting coyotes is not a viable option. The most effective tool is to limit the coyote's food sources and to make them as uncomfortable as possible. Some practical steps that can be taken include the following:

- Don't leave any pet food outside. Coyotes can jump over fences and are great at finding food sources.
- Don't leave your small pets unattended or unleashed.
- If encountering a coyote, make yourself big and intimidating. Throw rocks or sticks at the coyote to discourage the coyote.

The Council agreed that Coyotes can present distressing situations. The Council also noted that all wildlife animals are critical to our local ecosystem as they help curb the rabbit, rat, and possum population. All residents should get informed about these animals and to exercise caution in future encounters.

AB 16-02 92nd Avenue Utility Undergrounding, Change Order #1

Town Engineer Stacia Shroeder explained that during the initial stages of the project, the Town encountered a significant disagreement regarding the cost burden of bid items No. 21 (imported trench backfill) and related bid item No. 22 (unsuitable soils). The Town maintains that the contract documents clearly identify responsibilities and specifications pertaining to import of materials. However, Jansen Inc. challenged the Town's assessment and was prepared to go through a claims process for resolution. After consulting with the legal counsel, the Town moved to resolve the dispute through informal negotiations. This option proved to be more conducive to open dialogue and a swift resolution. In addition, this option bypasses the formal claims process thereby making it a simpler and less costly option.

The result of the negotiation is Jansen's change order # 1, executed on January 4, 2016. The change order has amended the original contract price from \$659,650.40 to \$730,000.00. The Town believes this change order best reflects the Town's objectives of cost equity, timely completion of the project, and productive communication moving forward.

The Council requested that the staff provide a "post-mortem" analysis at the end of the project. The analysis will give Staff and the the opportunity to review lessons learned.

AB 16-03 91st Avenue Utility Undergrounding, PSE Design Contract, for Authorization

Mayor Cahill explained that the Town identified 91st Ave NE-42nd St Utility Undergrounding as priority in the 2015 Capital Improvement Plan. Fortunately, residents on 91nd are not only receptive, but eager to begin the project.

Puget Sound Energy as submitted a design cost estimate in the amount of \$7,600. If authorized, the Mayor will direct staff to draft a Notice to Proceed with Design Work to be submitted to PSE immediately.

MOTION: Councilmember Andy Valaas moved authorize the Mayor to enter into agreement with PSE for the purposes of design work for 91st Avenue Utility Undergrounding. Councilmember Elmore seconded the motion.

VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

MAYOR AND COUNCIL REPORTS:

Mayor Cahill noted that he is continuing to discuss roundabout maintenance with WSDOT and may have more to report next month.


The Council was reminded about the upcoming Volunteer Reception.

ADJOURNMENT:

MOTION: Councilmember Andy Valaas moved to adjourn the meeting at 9:20 pm. Councilmember Bush seconded the motion.

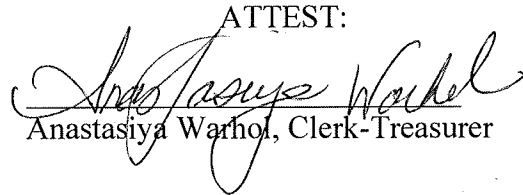
VOTE: 5 For, 0 Against, 0 Abstain. Motion carried.

APPROVED:



Dicker Cahill, Mayor

ATTEST:



Anastasiya Wathol, Clerk-Treasurer